

Cochran County Hospital District
Board of Directors
Meeting Minutes
November 13, 2024

Cochran Memorial Hospital
201 E Grant Ave
Morton, Texas 79346

ATTENDANCE

Board of Directors

Betty Lyon
Richard Houston
Ray O'Brien
John Schmidt
William (Bill) Albus

Hospital Administration

Kody Kitchens

Minutes Taker

Mary McKnight

Guests

Maggie Ramon
Grant Turner

1. Opening

- a. Quorum present
 - i. Meeting called to order 5:00 p.m.
- b. Invocation led by Ray O'Brien.
- c. Public Comments
 - i. None
- d. Review and Consider Approval of Previous Meeting Minutes
 - i. Motion made to approve the October 16, 2024 regular session meeting minutes as read. Motion seconded. Four (4) votes in favor of approving minutes; zero (0) votes against. Motion passed; minutes approved as read.

2. Matters for Discussion and/or Action

- a. Vacation Buy-Back Policy
 - i. Kody presented the Board of Directors with a new employee vacation buy-back policy.
 - ii. Current policy allows employees to carry over twenty-four (24) hours of unused vacation to the next year, but stipulates employees will lose anything over twenty-four (24) hours of the unused benefit without any compensation.
 - iii. By law, once the benefit has been accrued, it cannot be taken away, the old policy has been the cause of deficiencies in our annual audit.
 - iv. New policy will pay employees for excess hours, up to 40 hours. The cost is cheaper to the hospital as we will not need to pay overtime or hire agency nurses to cover shifts and will also fix the deficiency with the annual audit.
 - v. Discussion held regarding vacation hours and the new policy.
 - vi. Motion made to approve the employee vacation buy-back policy as presented. Motion seconded. Four (4) votes in favor, zero (0) votes against. Motion passed; Vacation Buy-Back Policy approved as presented.

- b. EMS Contract with Frontier Ambulance Corp.
 - i. John Schmidt abstains from discussion and voting on this matter due to his involvement with Frontier Ambulance Corp.
 - ii. Discussion held regarding the EMS contract with Frontier Ambulance Corp.
 - iii. Motion made to accept the EMS contract with Frontier Ambulance Corp. as presented; motion seconded. Three (3) votes in favor, one (1) member abstains, zero (0) votes against. Motion passed. The EMS contract with Frontier Ambulance Corp. was accepted as presented. Contract was signed by Betty Lyon after approval.
- c. Canvass November 5, 2024 Board of Directors election results for precincts 2 and 4
 - i. Board of Directors members presented with results of the elections.
 - i. Betty Lyon was elected to Precinct 2 over Scotty Simpson
 - ii. Matt Patterson was elected to Precinct 4 over Richard Houston.
 - a. Noted Mr. Houston had wanted to withdrawal his name from the election, however the ballots had already been printed.
 - ii. Motion made to approve the canvass of the November 5, 2024 Board of Directors elections results for precincts 2 and 4. Motion seconded. Four (4) votes in favor, zero (0) against. Motion passed; Canvass results of the November 5, 2024 Board of Directors election results for precincts 2 and 4 approved.
 - iii. New terms begin January 1, 2025 and elected officials will need to take an oath of office.

3. Reports

- a. Financials
 - i. CDs
 - i. With the new Vacation Buy-Back and Christmas bonuses, December will be an expensive month.
 - ii. Will have one CD maturing December 10th, however do not foresee the need to cash it out.
 - ii. Check Registry
 - i. Line items discussed
 - a. Line 15: Flu vaccines
 - b. Line 48: Employee CPR Class
 - c. Line 68: November 5, 2024 Election Fees
 - i. This is not the total bill for the election
- b. Administrator's Report
 - i. CMH Thanksgiving Lunch will be Thursday, November 14, 2024 at 1200.
 - ii. 2024 Tax Roll needs to be signed
 - iii. Amanda Turney has resigned, Chloe Barton is filling Amanda's former role. She seems to be doing really well so far.
 - iv. Have taken ownership of Cochran County EMS, not licensed yet, currently waiting on state inspection.
 - v. EMS station was a mess, no maintenance has been performed on the building. Daniel and RJ have installed new lights, ceiling tiles and removed the carpet. Hoping to have the station complete and livable by next month.

4. Personnel

- a. No new business

5. Open Forum

- a. Mary McKnight
 - i. CMH Open House will be held Wednesday, December 4, 2024 2:00 pm to 4:30 pm.
 - ii. CMH Christmas Party will be Friday, December 13, 2024 at 5:30 pm.
- b. Ray O'Brien
 - i. Would like us to house the ambulances on site in the future.
 - i. Kody: Building to house them will need to be lighted and climate controlled.

6. Executive Session

- a. Entered executive session at 6:00 pm
- b. Exited 6:12 pm

7. Adjournment

- a. Motion made to adjourn. Motion seconded. Four (4) votes in favor; zero (0) oppose. Motion carried.
 - i. Meeting adjourned 6:15 p.m.

Cochran Memorial Hospital CEO

Date

Cochran Memorial Hospital President, Board of Directors

Date