

ATTENDANCE

Board of Directors

Betty Lyon
Richard Houston
John Schmidt
William (Bill) Albus
Ray O'Brien (*late*)

Hospital Administration

Kody Kitchens

Minutes Taker

Mary McKnight

Guests

Maggie Ramon
Amanda Turney

1. Opening

- a. Quorum present
 - i. Called to order 5:00 p.m.
- b. Invocation led by Bill Albus
- c. Public Comments/Open Forum
 - i. None
- d. Review and Consider Approval of Previous Meeting Minutes
 - i. Motion made to approve the November 15, 2023 regular session meeting minutes as presented. Motion seconded. Three (3) votes in favor of approving minutes, zero (0) votes against. Motion passed; November 15, 2023 minutes approved as presented.

2. Matters for Discussion and/or Action

- a. Tax Deeds
Discussions held regarding tax deeds listed below.
 - i. Parcel 12774
 - ii. Parcel 12956
 - iii. Parcel 10126
 - iv. Parcel 12765
 - v. Parcel 11881
 - vi. Parcel 11645
 - vii. Parcel 10596
 - viii. Parcel 10139
- b. Motion made to approve sell of Parcels 12774, 12956, 10126, 12765, 11881, 11645, 10596, 10139. Motion seconded. Three (3) votes in favor, zero (0) against. Motion passed; all parcels approved.

3. Reports

- a. Financials
 - i. Patient billing is going through quicker. Providers were not getting paperwork completed in a timely manner; issue has improved.

- ii. Have written off bills starting 2022 and older, reason being most insurances will not pay after thirty (30) to forty (40) days. A lot of claims were being denied due to wrong diagnoses being entered and never corrected. Claims are now being cleared out within 2 weeks. Will get compensated for some of the write-offs
- iii. Tax Revenue: Maggie and Kody spoke with Dixie Mendoza, some of the numbers weren't correct, issue has been corrected and numbers now should be pretty accurate.
- iv. Provider Pay: Flint Medical Staffing was almost \$12,000. December's will likely be around \$26,000. Should not have to use agency providers after December.
- v. Line items from financial report discussed.
 - 1. Inquiry made regarding two payments made to Quadient.
 - a. One payment was for postage
 - b. One payment was for meter rental
 - 2. Inquiry made regarding Card Member Services
 - a. Had to cancel both Mary and Kody's cards due to fraudulent charges. Had issues with new cards had to reimburse Kody and Mary for out-of-pocket purchases. Also paid Sandra Zapata's trip to complete x-ray certificate.
- b. Administrator's Report
 - i. Provider
 - 1. Nathaniel Covarrubias, PA-C begins January 15, 2024 in the Clinic. Will not be taking call in the Emergency Department until February.
 - ii. Group Purchasing
 - 1. Community Hospital Consulting has estimated we will save around \$70,000 joining their group based on hospital size and purchasing amounts. Cost will be \$500 a year.
 - iii. Dock
 - 1. New dock needs a bumper installed. Food delivery driver keeps hitting it.
 - iv. Tax Collector/Assessor
 - 1. Dixie receives 2% of total tax levy. This is on par with what others in the county pay. Contract was signed by Larry Turney.

Ray O'Brien arrives to meeting

- v. 2023 Audit
 - 1. Auditors should be here for the February 21, 2024 meeting. Maggie stated she had not yet heard from them.

4. Personnel

- i. Motion to enter executive session.
- ii. Executive session entered 5:32 p.m.
- iii. Executive session exited 6:25 p.m.

5. Adjournment

- a. Motion made to adjourn. Motion seconded. Four (4) votes in favor; zero (0) oppose. Motion carried.
 - i. Meeting adjourned 6:28 p.m.

Cochran Memorial Hospital CEO

Date

Cochran Memorial Hospital President, Board of Directors

Date