Cochran County Hospital District
Board of Directors
Meeting Minutes
November 15, 2023

Cochran Memorial Hospital Lobby
201 E Grant Ave
Morton, Texas 79346

ATTENDANCE

<u>Board of Directors</u>
Betty Lyon
Richard Houston
John Schmidt
William (Bill) Albus
Ray O'Brien

<u>Hospital Administration</u>
Kody Kitchens

<u>Minutes Taker</u>
Mary McKnight

<u>Guests</u>
Maggie Ramon
Grant Turner
Amanda Turney
Misty Beseda
Wendi DeBusk

1. **Opening**
    a. Quorum present
        i. Called to order 5:02 p.m.
    b. Invocation led by Richard Houston
    c. Public Comments/Open Forum
        i. Betty Lyon addressed attending members of the public stating that each person is limited to three (3) minutes to speak. She also stated the Board of Directors can listen to the public's concerns but the members of the Board cannot comment, answer questions or make decisions as they are not on the agenda.
            1. Eliseo Salazar Jr. addressed the Board of Directors regarding the termination of Richard Levitt, FNP and the conduct of the nightshift nursing staff at his last emergency room visit.
            2. Susan Piaz addressed the Board of Directors regarding the termination of Richard Levitt, FNP.
            3. Esmeralda Salazar addressed the Board of Directors regarding the termination of Richard Levitt, FNP and the conduct of the nightshift nursing staff.
            4. Grace Benavides address the Board of Directors regarding the termination of Richard Levitt, FNP and the inability to get medications refilled. Mrs. Benavides inquired if the Board of Directors listened to Rick's side of story prior to his termination and asked the Board of Directors to answer. Mrs. Lyon reminded Mrs. Benavides that members of the Board could not comment.
            5. Jack Smith addressed the Board of Directors regarding the termination of Richard Levitt, FNP.
            6. Teresa Smith addressed the Board of Directors addressed the Board of Directors regarding the termination of Richard Levitt, FNP.

    ii. John Schmidt provided an update regarding Cochran County EMS, donations, out of town pickups and staffing, and recent break-ins and vandalism of the ambulance at Whiteface.

d. Review and Consider Approval of Previous Meeting Minutes

    i. Motion made to approve the October 18, 2023 regular session meeting minutes as presented. Motion seconded. Four (4) votes in favor of approving minutes, zero (0) votes against. Motion passed; October 18, 2023 minutes approved as presented.

2. Matters for Discussion and/or Action

a. Mary Ann Lewis – Termination of Richard Levitt, FNP

    i. Betty Lyon addressed Mrs. Lewis, stating that she was not limited to three (3) minutes as she had asked to be added to the agenda and that she was welcome to take the time she needed. Mrs. Lewis was also informed that due to this being in regards to a matter involving personnel, the Board of Directors would not be able to make comments or answer questions

    ii. Mrs. Lewis addressed the Board of Directors regarding the termination of Richard Levitt, FNP, his contributions to the community, and concerns over Rick's former patients not being able to get medications refilled without having to see a new provider.

b. Certify 2023 County Tax Roll

    i. Motion made to approve Statement of Account of Collection of Taxes. Motion seconded. Four (4) votes in favor, zero (0) against. Motion passed. The Statement of Account of Collection of Taxes was approved. Each member of the Board signed the form and it was returned to Kody.

    ii. Kody to inquire if the amount charged is the same every year or if it varies year-to year.

3. Reports

a. Financials

    i. CDs

        1. Next CD matures in December, 25-month term, will renew at 4% interest.

    ii. Provider pay sheet

        1. Added Flint Medical Staffing.

            a. Will be higher next month due to using more agency providers.

            b. Ashley Davidson has tried to cover as much as she can to avoid using agency providers so much, but she can only do so much.

            Working on finalizing the hiring of new provider.

iii. Line items from financial report discussed.
    1. Line 5 – AAB Testing Service
        a. Laboratory compliance, annual testing.
    2. Line 30 – Flint Medical Staffing
        a. Agency providers
    3. Line 39 – Kody Kitchens
        a. Board stipend
    4. Line 43 – Door Control Services
        a. ER door window repair.
    5. Line 62 Brown's Medical Imaging
        a. X-ray machine calibrations.
    6. Line 74 – IP Pathways
        a. Cloud storage for electronic medical records.

b. Administrator's
    i. IT
        1. David Turney no longer employed. Resigned two (2) weeks ago last Friday. Replaced by Ben Warren.
        2. David was cooperative with the transition to Ben.
        3. Contract
            a. In-house twenty-five (25) hours a week
            b. On-call 24/7.
            c. Ben has a back-up IT person in Littlefield.
    ii. Radiology
        1. Sandra Zapata finished her radiology hands-on training.
    iii. Provider
        1. Nathaniel Covarrubias, PA-C has agreed to come work here, not sure of his exact start date. Was given contract to review, he has reviewed it and has provided a list of suggested revisions to the contract.
    iv. Maintenance
        1. Daniel Molinar hired to fill the maintenance position.
        2. Purchased new toilet, sink and tools. We lost all our tools. It was unknown what tools were hospital owned and which were Gilbert's personal tools, his family took them all when cleaning out his belongings so we needed to purchase new ones. New tools with be marked to show if they are owned by the hospital.
        3. Daniel has been here three (3) days and has been busy fixing a lot of stuff that needed done.
        4. Did get keys back from Gilbert's family. Still have not gotten back the portable gas-powered generator Gilbert had at his house. Last story from family was the generator was stolen. Kody will speak with Gilbert's brother David to see if he knows where it is.
    v. Appraisal District
        1. David Greener sent resolution for Appraisal District Board of Directors considerations.

vi. Laboratory
   1. Big refrigerator went out, was dirty, coils and compressor cleaned out. Now on maintenance schedule for regular cleaning. All reagents, controls, and tests will have to be replaced.
   2. Lab was down a couple days due to not having the supplies needed. Those have been delivered and lab is running again.

4. **Personnel**
   i. Motion to enter executive session.
   ii. Executive session entered 6:08 p.m.
   iii. Executive session exited 7:09 p.m.
5. **Adjournment**
   a. Motion made to adjourn. Motion seconded. Four (4) votes in favor; zero (0) oppose. Motion carried.
      i. Meeting adjourned 7:11 p.m.

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Cochran Memorial Hospital CEO	Date
______________________________	______________________
Cochran Memorial Hospital President, Board of Directors	Date