

ATTENDANCE

Board of Directors

Betty Lyon
Richard Houston
John Schmidt
William (Bill) Albus
Ray O'Brien

Hospital Administration

Kody Kitchens

Minutes Taker

Mary McKnight

Guests

Maggie Ramon

1. Opening

- a. Quorum present
 - i. Called to order 5:07 p.m.
- b. Invocation led by Ray O'Brien
- c. Public Comments/Open Forum
 - i. Public comment made regarding the current status of Frontier Ambulance Service.
 - ii. Open Forum
 1. All board members need to complete the Open Meetings Act training required by the state of Texas and print out the certificates. Certificates need to be kept on file at the hospital.
<https://www.texasattorneygeneral.gov/open-government/governmental-bodies/pia-and-oma-training-resources/open-meetings-act-training>
- d. Review and Consider Approval of Previous Meeting Minutes
 - i. Motion made to approve the July 19, 2023 regular session meeting minutes as presented. Motion seconded. Four (4) votes in favor of approving minutes, zero (0) votes against. Motion passed.

2. Reports

- a. Financials
 - i. CDs
 1. One CD matured on August 5th; annual percentage rate increased from 1.25 to 4.04 for twelve months.
 2. Payroll has steadily increased over the past few months from \$171,000 to \$199,000
 - a. We did have a month with three pay periods in it.
 - b. People are taking summer vacations, so that will include their vacation pay as well as paying someone to cover them.
 - c. Nightshift nurse finished her nurse practitioner and is planning to move. Grant has been training a new nurse in preparation for her leaving.

3. Vendor sales totaled over \$3,000 this month.
4. Provider pay will be the same consistently; Dr. Hughes will be the same each time and Rick and Ashley's will be the same.
5. Kody met with Rick Levitt regarding catching up on his work and improving his work performance. Rick seemed satisfied with the agreement made.
- ii. Line items from financial report discussed.
 1. Inquiry made regarding Ambassador Company. Sponsorship for reading program books for the lobby for kids.
 2. Inquiry made regarding renewal of employee health insurance. Open enrollment will be in December 2023. Kody will have spokesman Gallagher come out to speak with the board before December to present the options they offer.
 3. Increase in Xcel Energy bill normal for time of year.
- b. Administrator Report
 - i. Delinquent tax roll sheet for \$39,091.03 provided to be reviewed and signed by each member of the Board of Directors.
 - ii. Interface for CMS mandates Grant reported on during the July meeting, we have opted out of them due to contract prices. One of the interfaces would require \$4,700 a year plus \$600 per month for five years and \$14,000 per year for five years for the other interface. It will only cost us around \$2,000 for the 1% reduction in CMS uncompensated care payment.
 - iii. Still have trial and balance error, which is why Aaron was unable to come out this month to do our audit. Some of this is entry error, but most of it is computer error. Also due to this error, unable to put together a budget at this time. If it is not fixed by the time to present the budget, we will have to estimate it.
 - iv. Maggie, Leslee and Joann will attend FMS training in Colorado August 22nd through 24th. It will be one-on-one training; they did not receive good training early on and would benefit greatly from it. Kody will attend the first day of the training.

3. Matters for Discussion/Action

- a. New tax rate
 - i. Cannot set new tax rate without the budget.
 - ii. Discussion held regarding proposal of a new tax rate until new budget has been approved. Kody will speak with Dixie Mendoza regarding which is the voter approved tax rate, 48.62% or 52.57%
 - iii. Motion made to propose a new tax rate of 52.57%. Motion seconded. Four (4) votes in favor of proposing a new tax rate of 52.57%; none against. Motion carries to propose a new tax rate of 52.57%. Will revisit tax rate once 2024 budget has been approved.

- b. CEO/Administrator contract and compensation
 - i. Evaluation of CEO should be completed in May of each year.
 - c. Personnel
 - i. No business to discuss.
- 4. Adjournment**
- a. Motion made to adjourn. Motion seconded. Four (4) votes in favor; zero (0) oppose. Motion carried.
 - i. Meeting adjourned 6:19 p.m.

Cochran Memorial Hospital CEO

Date

Cochran Memorial Hospital President, Board of Directors

Date